

Joining instructions



RESIDENTIAL DELEGATES

ON ARRIVAL

Please make your way to the conference delegate registration desk, rather than the main hotel check in. Conference committee members will be present to greet you and tell you where to go for registration.

DELEGATE REGISTRATION

Delegate registration is from 11.00am on Tuesday 27 November. A buffet lunch will be available from 11.30 – 12.30pm. Full timings for the event will be published in the delegates' handbook which you will receive when you register. [Click here](#) for an outline of the speaker/presentation timings.

ACCOMMODATION

Unless you have been otherwise advised, accommodation has been reserved for you at The Grand for the night of Tuesday 27 November. You will receive instructions for check in when you register for the conference.

CONFERENCE

The conference commences at 12.45pm on Tuesday 27 November and will conclude at no later than 4.00pm on Wednesday 28 November.

CONFERENCE DINNER

Your residential package includes the conference dinner on the evening of Tuesday 27 November at The Grand. The dress code for the dinner is 'smart casual' – no jeans, t-shirts or trainers please. A pre-dinner drinks reception will take place before dinner.

PARKING

The hotel car park is accessed from Cannon Place and has 40 parking spaces available to Road Safety GB delegates at the concessionary rate of £18.00 for the duration of the event. These places will be allocated on a 'first come, first served' basis. There is also a NCP directly behind the hotel in Russell Road with more than 500 spaces where we have arranged a concessionary rate of £18. To take advantage of this special rate please ask for a discounted ticket at the concierge desk. You will need your original ticket (which you receive when entering the NCP) along with the discounted one, as you will need to put both in the pay machine.

TRAVELLING TO THE CONFERENCE

[Click here](#) for full details.

DAY DELEGATES

ON ARRIVAL

Please make your way to the conference delegate registration desk, rather than the main hotel check in. Conference committee members will be present to greet you and tell you where to go for registration.

DELEGATE REGISTRATION

Day One - delegate registration is from 11.00am on Tuesday 27 November. A buffet lunch will be available from 11.30 - 12.30pm.

Day Two - delegate registration is from 8.15am on Wednesday 28 November.

Full timings for the event will be published in the delegates' handbook which you will receive when you register.

CONFERENCE TIMINGS

Day 1 - the conference commences at 12.45pm on Tuesday 27 November and will conclude at 5.00pm (unless you register for a 'pick my brains' workshop which conclude at 6.00pm)

Day 2 - the conference commences at 9.00am and will conclude no later than 4.00pm on Wednesday 28 November.

REFRESHMENTS

A buffet lunch will be provided for all delegates on both days. Tea/coffee etc will be served during the intervals.

MORE INFORMATION

If you require more information, or have any questions, please contact Sally Bartrum, National Road Safety Conference Administrator, on 01379 650112 or by **email**.