

National Road Safety Conference & Exhibition 2026

Organised by Road Safety GB

• EXHIBITOR BRIEFING NOTE V3 •

UPDATED 12 NOVEMBER 2026

Tuesday 24 & Wednesday 25 November 2026

http://nationalroadsafetyconference.org.uk

THE VENUE

The Queens Hotel is located at New Station Street, City Square, Leeds LS1 1PJ

www.thequeensleeds.co.uk

For more information about the venue please visit the conference website: https://nationalroadsafetyconference.org.uk/the-venue/

GETTING TO THE QUEENS

By Rail: Where possible, exhibitors are recommended to travel by train. The Queens Hotel is attached to Leeds Train Station and has its own private entrance for guests.

By Air: The Queens is located less than 8 miles from Leeds Bradford Airport, and around 60 miles from Manchester Airport.

By car: Click here for directions and information about parking (scroll down the page)

YOUR REPRESENTATIVE NAME(S)

Depending on the package you've purchased you are entitled to bring either one or two representative(s) to the event. If you are unsure of what you've booked pleased contact Nick Rawlings by email.

Unless you've already done so, please supply name(s), email and any dietary requirements for your attendee(s), again by email to Nick Rawlings. The latest deadline for us to receive this info is Friday 23 October please.

NO OF ATTENDEES

More than 470 people have booked to attend the event, comfortably in excess of the previous record of 420 at NRSC 2025.

REVISED ARRANGEMENTS FOR EXHIBITOR GET-IN AND GET-OUT

The good news is that exhibitors no longer need to provide vehicle registration details etc. Sorry to those of you who have already supplied this info.

Get-in times

Monday 23 November, 21.00 – 23.00
Tuesday 24 November, 07.00 – 08.30

You should now access **via the hotel main entrance.** Click here to download the instructions for this option.

On the evening of Monday 23 November (only), there is also the option of accessing via New Station Street, which is closer to the exhibition areas within The Queens. Click here to download the instructions for this option.

Deliveries by courier

If you are sending any items in advance please note that *no deliveries will be accepted before Monday 23 November*.

If you opt to travel by train and send your displays etc to the hotel via courier, the hotel has provided a delivery note for you to use. Click here to download the delivery note (via Google Drive).

Get-out times

Wednesday 25 November, 14.00 – 15.00

The conference programme finishes at 15.30 on Wednesday 25 November. We suggest you take down your display after the lunch interval (from around 14.00).

PARKING

Click here for details of car parks & charges etc

PRIME EXHIBITION TIMES

Your prime 'selling' times will be during the two luncheons and other refreshment breaks. These times are scheduled as follows:

Tuesday 24 November

09.30 – 10.30 (Delegate registration)

12.30 – 13.30 (Lunch, day 1)

15.30 – 16.00 (Afternoon break, day 1)

Wednesday 25 November

11.00 – 11.30 (Morning break, day 2)

13.00 – 14.00 (Lunch, day 2)

WHAT YOU WILL GET

You will be provided with floor space to the size you have purchased (no shell scheme), a trestle table and cloth and complimentary WiFi.

EXHIBITOR SHOWCASE

Please check carefully the info about your organisation in the exhibitor showcase on the website - this is the info that will appear in the delegates handbook which we hand out on the day. If there are any changes pls advise us ASAP – certainly by Friday 9 October latest. Thanks.

HEALTH & SAFETY

All exhibitors are required to complete a simple risk assessment and provide a copy of your public liability insurance in advance, by email to Nick Rawlings – failure to do so may mean you are unable to exhibit at the event. The deadline for us to receive your risk assessment & insurance certificate is Friday 9 October – thanks in advance for your help with this.

In addition, all electrical devices including extensions etc need to be PAT tested prior to use.

POWER

We can provide access to an electrical socket if you require one – ***pls let us know if you require power.*** We have to pay extra for power to each exhibition stand, and as such we are only providing it on request. If you don't pre-order a socket, it may still be possible to provide this on the day, but it will be at your own expense.

REFRESHMENTS

You are entitled to take tea and coffee with the other delegates. A separate buffet will be provided for exhibitors either before or after the official lunch break on each day, to enable you to maximise the opportunity to meet and talk to delegates.

OTHER ADVICE

We suggest you keep your display very simple and informal - that will best suit the tone of the event.

MORE INFORMATION

If you have any questions or require any more information please contact Nick Rawlings by email (nickrawlings@roadsafetygb.org.uk). Alternatively, please visit the event website:
https://nationalroadsafetyconference.org.uk

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